

**DOUGLAS A. DUCEY**  
Governor



**GEORGE R. SHOOK**  
Acting Chairman

## **ARIZONA STATE BOARD OF EQUALIZATION**

100 North Fifteenth Avenue, Suite 130  
Phoenix, Arizona 85007  
(602) 364-1600  
<http://www.sboe.state.az.us>

**Contact:** George Shook, Acting Chairman  
[webmaster@sboe.state.az.us](mailto:webmaster@sboe.state.az.us)  
602-364-1600

## **COVID-19 INFORMATION AND AGENCY UPDATE**

April 2, 2020

Appeal hearings will be conducted via video conferencing or telephone due to COVID-19

The Arizona State Board of Equalization is committed to maintaining access to agency services while keeping petitioners, property owners, county assessor staff, board staff and the public safe during the Coronavirus (COVID-19) pandemic. We are coordinating with state and county health departments and other governmental agencies to ensure we are consistent with their guidance in the appropriate response while fulfilling our statutory and constitutional obligations.

Until further notice, the Arizona State Board of Equalization will conduct all appeal hearings via web conferencing and the telephone.

All video conference and telephonic hearings will take place by utilizing Google Hangout Meets an online tool to host meetings.

Approximately 3 business days prior to your scheduled hearing you will receive an email invitation which will include an internet link to join the scheduled hearing via computer as well as a telephone number should you wish to attend the hearing telephonically.

### **Attending the hearing via web conferencing**

Requires a computer with the following:

- Internet access using Google Chrome (preferred) internet browser or Mozilla® Firefox®, Microsoft® Edge® or Apple® Safari
- Web Camera (integrated or external, refer to your computer's specifications)
- Speakers (integrated or external, refer to your computer's specifications)
- Microphone (integrated or external, refer to your computer's specifications)

Note: If speakers and/or microphone are not available a phone number can be called to join the meeting telephonically while viewing the hearing using the computer with internet access using the Google Chrome browser.

### **Attending the hearing via telephone**

Joining the hearing by telephone does not require the use of a computer and therefore Google Chrome is not a concern for those using their telephone. At the scheduled hearing you may call the telephone number listed in the email invitation and when prompted enter the pin code listed in the email invitation.